

# Everafter & Company

A Michigan Corporation

*Everafter East Michigan*

*2050 Ashford Drive*

*Davison, MI 48423*

*Phone: (810) 515-8889*

*Email: Kayla@EverafterPrincessParty.com*

*Everafter West Michigan*

*652 W. 21st Street*

*Holland, MI 49423*

*Phone: (616) 894-1233*

*Email: Olivia@EverafterPrincessParty.com*

Please note that your time slot will only be guaranteed *after you've received your confirmation from us* and have *submitted your \$50.00 deposit to us*. Thank you!

## **Booking a Weekday Visit**

### ***\*Enchanted Visit, Daydream Package\****

Fill out a Party Submission Request form and Everafter & Company will contact you within 48 hours to confirm your visit details. After availability is confirmed, please send in your payment in full to reserve/ fully book your party (see payment details below). All visits are reserved on a "first come, first serve" basis. Every visit is allotted the amount of time chosen by the family and noted on this form. Visits must begin at scheduled start time.

### Payments

Your payment IN FULL is required within 5 days of booking your visit to reserve your date. This guarantees your visit time in our calendar when you book. We accept cash or checks, which you can mail our address above. We also accept credit/debit card by calling our location or clicking that option on the invoice you received. If you book a visit with us, yet fail to make your payment within 5 days of speaking with us, we re-open your spot, and make it available to be booked by someone else. If you still wanted to book us, you will need to re-book with us according to availability. At that time you would need to make the payment that same day. We do not hold spots for anyone longer than 5 days.

## **Booking a Party**

### ***\*Pop-In, Wishes, Fairytale Friends, Snow Sisters, Royal Packages\****

Fill out a Party Submission Request form and Everafter & Company will contact you within 48 hours to confirm any details and create a final party layout. After availability is confirmed, please send in your \$50.00 deposit to reserve/ fully book your party (see deposit details below). The balance will be due 1 week prior to your party date. Final payments can be paid via cash or debit/ credit card. If booking less than 1 week before event, payment in FULL will be require to hold your party date.

All Parties are reserved on a "first come, first serve" basis. Every party is allotted the amount of time chosen by the family and noted on this form. Parties must begin at scheduled start time.

### Deposit and Payments

There is a \$50.00 NON-REFUNDABLE deposit due within 5 days of booking your party to reserve your date. This guarantees your party time in our calendar when you book. We accept cash or checks, which you can mail our address above. We also accept credit/debit card by calling our location or clicking that option on the invoice you received. All deposits are applied to your final invoice and the remaining balance is due 1 week prior to your party date.

If you book a party with us, yet fail to make your deposit within 5 days of speaking with us, we re-open your spot, and make it available to be booked by someone else. If you still wanted to book us, you will need to re-book with us according to availability. At that time you would need to make the deposit that same day. We do not hold spots for anyone longer than 5 days.

## **Cancellations, Refunds and Rescheduling**

### Changing Party Date

We understand that life happens, so if you have an emergency and need to change the date or time after booking we will try to accommodate you as best we can and will apply your deposit to another date/time as a one-time courtesy. If you need to change the date/time, please let us know as soon as possible so that we can book other parties during your previously booked time, as well

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as try to accommodate your new requested time into our party schedule. Date/time changes must be done at least 1 week in advance.

## Cancellation Policy

In the event of bad weather, serious illness, or other unforeseen emergencies, we reserve the right to cancel the event and offer an alternative date if available. If cancellation by Everafter & Company occurs, a full refund of your payment and deposit will be issued. In the event of a party cancellation by the host at any time, your \$50.00 deposit will be retained as a cancellation fee. In the event of a weekday visit cancellation by the host at any time, the amount of \$25 will be retained by Everafter & Company as a cancellation fee.

## Outdoor Events

We will gladly participate in outdoor events, weather permitting. The characters will need a dry area free of mud and dirt. We will not be able to do an outdoor party or event if the temperature is 90 degrees or above. In order to prevent costume and wig damage, we cannot do outdoor events in rainy/inclement weather.

## **Responsibilities**

Everafter & Company does not assume responsibility or liability for accidents or damages caused during your party. However, you can be assured the party hosts will treat your home and guests with respect and care. Everafter & Company is not responsible for allergic reactions to wearing any costumes, cosmetics, or accessories, or consuming any food or beverages before, during or after the party. It is the responsibility of the guest and/or guests' parent or guardian to inform the client of any allergy restrictions and take the appropriate steps to avoid contact with such items. Everafter & Company is NOT responsible for any injuries, negligence, or unruly behavior during parties. Please act responsibly & chaperon all party guests.

## **By sending deposit/payment, you agree to the statement/s below.**

### PARTY PACKAGES

*"I understand what I have read and agree to the terms listed above. I understand that until I submit the deposit amount my party date/time is not reserved. I also affirm that I will pay the remaining balance in full 1 week prior to the party date. I understand that if my final payment is not received by the day of the event, my booking will be cancelled and my deposit will be retained as a cancellation fee. I understand that upon cancellation at any time by the party host, my \$50 deposit will be retained by Everafter & Company as a cancellation fee."*

### WEEKDAY VISIT PACKAGES

*"I understand what I have read and agree to the terms listed above. I understand that until I submit the full amount of payment, my visit date/time is not reserved. I also affirm that in the event of a cancellation on my part, Everafter & Company will retain \$25 as a cancellation fee."*

## **Please send cash/check/money orders to address below:**

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